

N O R T H C A R O L I N A
I N D E P E N D E N T
C O L L E G E S & U N I V E R S I T I E S

**NCICU Ethics Bowl 2020
Project Timeline and Checklist
for Campus Coordinators**

April 2019 – January 2020 (9 months)

- NCICU hosts Campus Coordinator kickoff meeting (April 2019).
- NCICU develops Ethics Bowl statewide competition: logistics and case development with assistance from Case Author and Advisory Committee
- Campus Coordinators host campus-based events to recruit and prepare student teams.

May 2019

- Campus Coordinators submit campus funding assistance final reports (for the 2019 event) by May 1 relating how the \$500 campus funding assistance was utilized. (This report is not required from teams joining for the first time for the 2020 NCICU Ethics Bowl, as applicable).

June – August 2019

- Campus Coordinators continue campus-based events to prepare student teams (as appropriate for the summer).
- Campus Funding Assistance Applications due on August 27.**
- NCICU disburses campus funding assistance checks once all 2019 event final reports and 2020 event funding applications are received.
- NCICU requests verification of final Ethics Bowl Campus Coordinators (in case there have been any changes during summer).
- NCICU hosts Advisory Committee meeting to review and select cases to be used (mid-July).

September 2019

- Campus Coordinators continue campus-based events to prepare student teams throughout the fall and into 2020.
- NCICU sends final cases (without questions and without the surprise case) to Campus Coordinators.

October 2019

- NCICU sends Team Roster form for Coordinators to list student team members and specific information for each (name, class year, major/minor and any special needs, i.e., dietary, mobility challenges, etc.) as well as to list campus coordinator information and stipend disbursement preference.
- Campus Coordinators continue campus-based events to prepare student teams.
- Invitation to host spring Campus Coordinators' meeting is extended to a Triad campus participating in the Ethics Bowl. Once host campus responds, date and location are announced for spring semester planning.

November 2019

- Campus Coordinators continue campus-based events to prepare student teams.
- By or before November 16, Campus Coordinators return completed team rosters along with Coordinators' short bios for inclusion in the event program book.

December 2019

- NCICU requests submission of hotel rooming information from Campus Coordinators for return by January date to be announced.
- Campus Coordinators continue campus-based events to prepare student teams.

January 2020

- NCICU provides final logistical information to Campus Coordinators.
- By January date to be determined and announced, Campus Coordinators provide updates to hotel rooming and team roster information.

February 2020

- NCICU Ethics Bowl!**
- NCICU disburses stipends to Campus Coordinators after Ethics Bowl.

March 2020

- Following the NCICU Ethics Bowl, Campus Coordinators will receive survey to evaluate the event.
- Campus Coordinators provide an update to their presidents on the outcome of the NCICU Ethics Bowl.