

NCICU Ethics Bowl 2018 Project Timeline and Checklist for Campus Coordinators

<u>April 2017 – January 2018 (9 months)</u>
☐ NCICU hosts Campus Coordinator kickoff meeting (April 2017).
□ NCICU development of the Ethics Bowl statewide competition: logistics and case development with assistance from Statewide Coordinator and Advisory Committee (April 2017 – January 2018).
☐ Campus Coordinators host campus-based events to recruit and prepare student teams. (April 2017-January 2018).
May 2017
☐ Campus Coordinators submit campus funding assistance final reports by May 1 relating how the \$500 campus funding assistance was utilized for the previous Ethics Bowl event. (This report is not required from teams joining for the first time for the 2018 NCICU Ethics Bowl).
June – August 2017
☐ Campus Coordinators continue campus-based events to prepare student teams (if applicable for the summer).
☐ Campus Funding Assistance Applications due on August 21.
□ NCICU disburses campus funding assistance checks once all 2017 final reports and 2018 funding applications are received.
September 2017
☐ NCICU requests verification of final Ethics Bowl Campus Coordinators (in case there have been any changes since the start of the semester).
☐ Campus Coordinators continue campus-based events to prepare student teams. This exercise will continue throughout the fall and into January.
☐ Campus Coordinators receive cases (without the surprise case and without questions) by mid-

September.

☐ NCICU requests input about an April 2018 date for the Coordinators' meeting and a Triad campus to host the meeting.
October 2017
☐ NCICU will request submission of final student team listing form for each student (name, year, major/minor and any special needs, i.e., dietary, mobility challenges, etc.).
☐ Campus Coordinators continue campus-based events to prepare student teams.
November 2017
☐ Campus Coordinators continue campus-based events to prepare student teams.
December 2017
☐ NCICU will request final verification of Campus Coordinators and student team members.
☐ NCICU will provide a format for Coordinators and Team Members' rooming assignments for submission to the chosen Ethics Bowl hotel by the mid-January contracted deadline.
☐ Campus Coordinators continue campus-based events to prepare student teams.
January 2018
☐ NCICU will provide final logistical information to Campus Coordinators.
☐ Campus Coordinators continue campus-based events to prepare student teams.
February 2018
□ NCICU Ethics Bowl!
☐ NCICU disburses stipends to Campus Coordinators after Ethics Bowl.
<u>March 2018</u>
☐ Campus Coordinators receive survey to evaluate the Ethics Bowl experience.
☐ Campus Coordinators provide an update to their presidents on the outcome of the NCICU Ethics Bowl.