

MARS HILL UNIVERSITY

Candidate Selection Form

Please complete Selection Information and Office Information for ALL candidates, and Faculty Only section when applicable.

SELECTION INFORMATION

Position _____ Department _____

Candidate Name _____

Verbal Offer Made That Candidate Has Accepted:

Annual Salary:

Additional Notes:

Is this in line with approved Employment Requisition Form?

Desired Start Date? _____

OFFICE INFORMATION

Will this hire have an office space

Office Telephone Number _____

PO Box Number _____

Office Location and # _____

FACULTY INFORMATION ONLY

Position Status

Tenure Type

Salary Contract

Adjunct will begin teaching in (example Fall 2023):

Approval Signature:

Date:

PLEASE RETURN COMPLETED DOCUMENT TO SHENTELL RAMSEY sramsey@mhu.edu