

Minutes **TO POST**

DEANS COUNCIL

Wednesday, August 21<sup>st</sup> - 3:00 p.m.

President's Conference Room - Blackwell

PRESENT: John Omachonu (Chair), Marie Nicholson, Rick Cary, Joanna Pierce, Donna Parsons, Scott Pearson, Cathy Adkins, Bev Robertson, Audrey Martin-McCoy, and Danielle Hagerman (recorder).

1. Approval of Minutes - *Approved*
  
2. Dean's Updates
  - a. Donna Parsons
    - i. Graduate Council draft (attached document)
      1. Updated draft passed around
      2. John – let's utilize template (taken from Art Therapy proposal) for future proposed graduate programs
      3. Flow listed on back of chart and removal of 2<sup>nd</sup> amendment is **approved**
        - a. New Graduate Program Proposal -> Dept. Chair and Division Dean -> Provost -> Deans Council -> Graduate Council and Assessment Committee -> Faculty -> SACSCOC
    - b. Cathy Adkins
      - i. If you propose a course as Gen Ed option, you are responsible for meeting the SLO's **Approved**
      - ii. Online courses
        1. Online versions of current courses
          - a. In order to teach an online course instructor must be certified (either here or other institution. Will work out parameters)
        2. John: NEED
          - a. Policy
          - b. Training
          - c. Oversight
          - d. This conversation needs to begin in the Chairs dept.
          - e. Gen ed course - needs oversight from both Cathy and dept. chair
        3. Audrey will send Deans guidelines regarding consortium sent to SACS
  
3. Assessment Update – Audrey Martin-McCoy
  - a. More information coming on QEP
  - b. SACSCOC institutional representation – multiple peer reviewers from MHU (including John!)
  - c. MHU Institutional Assessment Summary – thank you to those of you who made it to the panel! Huge success.
  - d. Feedback on 18-19 Student Learning Assessment Report: Part B – will come in form of assessment rubric
  - e. Initiating 19-20 Student Learning Assessment Report: Part A – Will be due in Oct. this year
  
4. Provost Office Updates – John Omachonu
  - a. Snow Caring Award

- i. Nominees presented, voted. Winner: **Kerri Jamerson**
  - b. Call is out for Sabbatical
    - i. Deans – please take into account costs
    - ii. Sabbatical applicants are currently allowed to apply and not notify dept. chair (just the dean) This needs to be changed moving forward.
      - 1. Will revisit and amend policy. Also include plan on how courses will be covered on sabbatical
  - c. Good news!
    - i. Cathy – Gen Ed Assessment planning sessions were a HUGE success. Big thanks!
- 5. Adjourn – Next meeting is Wednesday, September 4<sup>th</sup> at 3pm in the President’s Conference Room