



AGENDA

Wednesday, October 2, 2019 - 3:00PM

President's Conference Room

1. Approval of Minutes

2. Guest – Dave Rozeboom, VP of Student Life
 - a. Student life is an extension of the classroom
 - b. Would like to meet w/each division, find ways to integrate Student life in the classroom
 - c. Bringing PHAROS software onboard
 - d. Rick Cary – co curricular transcript
 - i. Employers – didn't want to spend time delving through
 - ii. Sources like linkedin can implement these co-curriculars instead
 - e. Cathy Adkins – what are your ideas?
 - i. DR
 1. Don't skip that class – reach out to ready fill material to use during cancelled class time
 2. Another school created a 30mil reno bringing faulty in buildings
 3. Would like to bring faculty into orientation
 4. Simple ideas – cookies and coffee w/students and faculty
 - f. Marie, how can we help?
 - i. DR – Would like help in assessment (making and meeting goals)
 1. Use of space across campus
 - g. Audrey – scheduling
 - i. Athletics vs. academics, talk through scheduling issues

3. Deans Updates
 - a. Donna Parsons
 - i. Online course registration policy
 1. Low feedback, moved forward with form
 2. Once form is live, will draft language from John that spring online schedules will need to be registered
 3. Online training – two sessions are tentatively scheduled for those who want to teach an online course (who haven't undergone training)
 - a. Oct. 24 and Nov 4th

4. Would like have a standard online training procedure moving forward
 - a. Past spring, would like to have an online training module. Ideal for continuing ed as well.
 - ii. Stipend/course release consistency and program coordinators
 - iii. Discussion of external work policy
- b. Marie Nicholson
 - i. Mid-semester Grade Reminder & Discussion - due 8:00 a.m. Friday, October 18
 - ii. All full semester classes are required to post grades (not labs)
 1. S or U is an option for those who are having difficulty grading
 2. Rick – maybe bump this up to 3 weeks? **(TABLE)**
 - a. John – this is where early alerts go out at most places
 - b. Marc – is there software in place? (Marie –yes)
 - c. Donna – if move to 3 weeks, must have a graded element before that 3-week date
- c. Cathy Adkins
 - i. Traditional - AGS enrollment policy
 1. Got all the details worked out
 - a. 3.0 overage
 - b. 1 per year as jr or sr
 - c. Exceptions intentionally blended courses
 - d. Anything gen ed – conversation needs to happen between Donna and Cathy
 - e. Signatures needed:
 - i. Advisor
 - ii. Chair (course offered)
 - iii. Dean (course offered)
 - iv. Cathy (if gen ed)

2. APPROVED
- d. Scott Pearson
 - i. Data Analytics Program proposal
 1. Rick Cary – Qualitative research?
 - a. Scott – not through this program
 2. Cathy – concern on cost (overload impact)
 - a. Donna – more cost effective than hiring new faculty member
 3. Marie - Chance for this course to be a major?
 - a. Scott – concerned about cost, start with minor. If program grows could develop into major down the road
 4. Audrey – assessment concerns
 - a. Scott – what else needs to go along w/proposal in regard to assessment? Also give a heads up to curriculum committee regarding concerns
 5. John – should there be acknowledgement of Assessment Part A that is forthcoming for future proposals?
 - a. Curriculum committee –updated forms
 6. John – approving proposal contingent upon:
 - a. Inclusion of clause that addresses Part A will be added forthcoming

- i. Will confer Part A to Audrey by Monday
- b. Move to approve – Rick
- c. Second – Joanna
 - i. ALL APPROVED (Scott abstained)

4. Assessment Update – Audrey Martin-McCoy

- a. Assessment update
 - i. October 17th Student Assessment Part A ready for submission
 - ii. Looking for a new place to store information (will keep all informed)
- b. QEP
 - i. In process of doing some preliminary planning
 - ii. Initiative that campus chooses to move forward with for continuous improvement, but also part of SACS reaffirmation
 - iii. Putting together steering committee
 - iv. Have brought together several ideas for QEP topic selection
 - 1. Sending survey to both students and stakeholders (faculty, staff, BoT, alumni)
 - v. Looking for town hall meeting for stakeholders
 - 1. Oct 24th – Give university community chance to discuss selection process
 - vi. John
 - 1. List of 6, other option is always a write-in
 - 2. Ideas came from previous QEP and from listening sessions this summer
 - 3. 15mo to finish QEP
 - 4. Package will come to Deans after meeting w/president

5. Updates from Provost Office – John Omachonu

- a. Right Mix of Academic Programs – Chronicle Article (please read)
- b. Audrey has put together two presentations for software (faculty credentials, affirmation)

- c. Open house at Asheville center tomorrow (Donna Parsons)
- d. Gallery opening tonight (Rick Cary)

6. Adjourn – Next Meeting:

October 16th @ 3pm in the PCR