



Minutes

Deans Council

Wednesday, March 4, 2020 - 3:00PM

President's Conference Room

1. Approval of Minutes
 - a. Moved for acceptance- approved.

2. Susan Stigall & Donna Parsons– Revisions to the MAT pre-proposal
 - a. Consensus with graduate council is they would approve since requires little new resources.
 - b. Requires one new course and no additional overloads.
 - c. Devised to be inter-dependent with MED.
 - d. Cross listing courses with undergraduate courses. Can be licensure in other programs.
 - e. Request to start fall 2020, after proper approval through faculty.
 - f. John: Don't want implementation until sure no problems for SACSCOC. Should not be a substantive change for SACSCOC? Will total courses determine?
 - g. John: Can this program get marketed before fall 2020? Donna stated that there is already an interest from students in this program.
 - h. Marie: This can be put in catalog for fall with a pending status.
 - i. Conditional approved based on SACSCOC determination, prior to implementation.

3. Scott Pearson and Amanda Knapp- Pre-Proposal Update for new major, Biochemistry
 - a. Build on existing courses. Would require one additional course to fit in load.
 - b. Packages current Chemistry and Biology to utilize as marketing tool
 - c. BIO Chem will be offered every year
 - d. Scott: Advantage of every year instead of every other year for students, especially transfer students.
 - e. Marie: Some students are asking to take this at other schools because it was only offered every other year here.
 - f. Amanda: Would like to get approved for fall 2020 instead of spring 2021, would be contingent on curriculum committee and if there is time to get approvals. Will help our best students who want to graduate on time and stay at MHU.
 - g. Good marketing tool. Will talk to Admissions and others regarding number of inquiries of minors and BIO Major.
 - h. Approved through Deans Council to move to curriculum committee for implementation for fall 2020 as a recruiting tool.
 - i. Scott to draft note to Teresa Sumpter and Jeff Andersen about discussion of this program

4. Donna Parsons – Coronavirus Concerns
 - a. Prepare faculty for Moodle teaching.
 - b. Chris Cain sent out draft for suggestions about teaching online just in case of issues and how to move classes online if needed.
 - c. John: Give 5 minutes for Chris Cain to mention this in the Faculty Meeting tomorrow.

5. John Omachonu – Items of Importance
 - a. Budgets
 - i. Scott: Worried about supplies in Lab budgets. The needs are great.
 - ii. Joanna: Just starting to look at Fine Arts budget. Trout fund can be used for equipment.
 - iii. John: Thankful for FERC and other funding besides budget dollars. Also, nursing grants are another benefit.
 - b. Adjunct Costs and Overloads
 - i. Gave Deans report showing breakdown of past 3 years adjunct and overload cost.
 - ii. Some sabbaticals being covered by adjuncts. Also full time positions that have not been filled are being covered by adjuncts and overloads
 - c. Course Releases and Stipends
 - i. Questions regarding course releases not being equitable
 - ii. Need a meeting to bring data and compile a list of categories for Colleague and establish some consistency around course releases and stipends
 - iii. Marie stated that adding assignment contracts in Colleague is being hampered by course releases not standardized
 - iv. John: Deans to prepare a draft with recommendations by next Academic Deans Council meeting in April. This meeting will be only for Academic Deans.
 - d. Update on Monitoring Report
 - i. Audrey's update is being completed in stages.
 - ii. Committee established to review.
 - iii. Each Dean will get a copy.
 - iv. John will be away at CBU for a site visit for SACSCOC from March 23-26. This will be a good opportunity to visit during a re-affirmation at another school.

Adjourn – Next Meeting

March 18, 2020 @ 3pm in the PCR