

*Minutes*

DEANS COUNCIL

Wednesday, February 5, 2020 - 3:00 p.m.

President's Conference Room - Blackwell

PRESENT: John Omachonu (Chair), Marie Nicholson, Joanna Pierce, Donna Parsons, Scott Pearson, Marc Mullinax, Amanda Knapp, Kristie Vance, Teresa Sumpter, Jeff Andersen and Deborah Shelton (recorder).

- Approval of Minutes - *Approved*
- Kristie Vance – **Admissions office and campus visits**
  1. Very thankful for lists of faculty and class availability for student visits
  2. Would like to meet with each department about ways to “sell” their program to prospective students
  3. Updates are looking good regarding student interest in MHU
  4. By the March 26<sup>th</sup> Visit Day, Admissions should have several Credo recommendations in place
  5. Looking at different strategies for recruiting and training ambassadors for tours
- Jeff Andersen & Teresa Sumpter – **Curriculum Committee regarding new program approvals**
  1. Curriculum committee feels pressure to approve new programs after Deans Council has approved to move forward
  2. Committee has concerns regarding staffing costs of programs proposed and changes to current curriculum
  3. Issues with moving full time staff to faculty position and adding overloads
  4. Curriculum committee wants more communication regarding process for approvals from the Deans Council perspective
  5. Concerned with effective use of resources and budget constraints
- Academic Deans- **Addressing Concerns of Curriculum Committee**
  1. Need better communication during new program approval process
  2. Will look at faculty handbook regarding policy, do we need to look at policy for updating flow process in faculty handbook?
  3. Deans Council looks at costs and resources during approval process
  4. Request more discussions about current programs affected by new or revised programs
  5. Look at new program request form to be modified
  6. Multiple groups look at new programs, which is important for broad representation.
  7. Suggestion made to have all new programs evaluated at the same time and requiring market research completed
  8. Moving forward, Deans could send rationale for approvals to Curriculum Committee, but not to influence their decision
  9. Do we have a checklist to ensure concerns are addressed?
- John Omachonu: **Provost Updates**
  1. Should be reviewing budgets soon
  2. May need to schedule additional meeting for budget review only
  3. Comments as to why to do time consuming budget planning if nothing changes
  4. Many things have changed since last year and Deans should feel that progress and feedback will be forthcoming.
  5. Would be helpful to know what our budgets were earlier, in order to make better decisions.

6. New budget system this year

7. Donna is meeting with Samantha regarding marketing of summer programs.

Adjourn – Next meeting for Academic Deans Council

Wednesday, February 19, 2020 at 3:00 in the PCR.