



## Minutes

### Academic Deans Council

Wednesday, May 6,, 2020 - 4:00PM

Zoom Meeting ID#92641149293

1. Approval of Minutes
  - a. Moved for acceptance- approved.
2. Audrey Martin-McCoy– Assessment and Accreditation Update
  - a. Updates were sent by email. Any institutional surveys should be shared with Kim Reigle.
  - b. Thanks for helping draft plan for this year for fall 2019 assessment.
  - c. Deans and their faculty should determine internal timelines to meet the May 29 deadline for assessing reporting submissions.
  - d. More planning will be done by the Assessment Committee this summer.
  - e. Tracy asked about the Summer Institute in July. Audrey stated she attended last summer. He stated a good idea for some faculty members to attend.
  - f. Scott had a question regarding archiving the documents that were gathered in March around online instruction. These will be archived.
3. Joanna Pierce - Planning for Fall Semester
  - a. A faculty group of thirteen has been organized to discuss fall instruction and what it looks like. Categorized fall courses. Different range of options with different scenarios. Face to face options or online? Compiling excel file now with data.
  - b. Other ideas presented involve moving up start dates. August 6 with skipping fall breaks and finishing semester by Thanksgiving is one option being discussed.
  - c. Other idea of block system. Taking one course at a time to limit numbers and improve social distancing. Block system could be retention issue.
  - d. Need plan by middle of June. Other institutions are looking at the same types of different scenarios much like these mentioned.
  - e. Audrey mentioned having multiple contingency plans in place in case we have to go back to only online instruction.
  - f. Scott stated we need the least disruptive plan.
  - g. Joanna stated we "must" get all faculty to use MOODLE.
  - h. Marie has concerns about starting earlier than the end date (August 10) of most institutions summer school. This would be a problem with getting transcripts.
  - i. Tracy stated that contact tracing of students is of concern. There are different block scenarios and flexibility.

4. Donna Parsons – Policy for traditional student enrolling in online and AGS courses
  - a. Is this a good time to make policy or wait to develop based on future conditions?
  - b. Audrey mentioned the difference between online instruction and emergency temporary online instruction.
  - c. Donna stated we have best practices in place for online courses. We will roll out online teaching instruction necessary for faculty for guidance.
  - d. This issue was voted to be “Tabled until next year”.
  
5. Scott Pearson– Preparing for T. Parkinson’s orientation and transition
  - a. Developing lists now for Tracy to help prioritize.

Adjourn – Next Meeting  
May 20, 2020 @ 3pm