

Minutes **TO POST**

DEANS COUNCIL

Wednesday, April 3rd- 3:00 p.m.

President's Conference Room - Blackwell

PRESENT: John Omachonu (Chair), Rick Cary, Marc Mullinax, Marie Nicholson, Scott Pearson, Cathy Franklin-Griffin, Cathy Adkins, Jim Brown, Phyllis Smith, Audrey Martin-McCoy, and Danielle Hagerman (recorder).

1. Approval of Minutes - *Approved*

2. Dean's Updates

a. Cathy Franklin-Griffin

i. Purchasing books update (brought up during listening session)

1. Told to come up with proposal for new books
2. Question – how much to traditional undergraduate students pay in fees (\$400)
 - a. AGS? Rolled into tuition
 - b. Summer school? Also rolled into tuition
3. Scott - not a formal procedure, but this is what his division has done in the past:
 - a. Compared purchasing vs. renting costs
 - b. Purchased collection of books direct (wholesale) from publisher
 - c. Required dept. to keep books min of 3 years
 - i. Purchased access codes each semester
 - d. Worked directly with the bookstore to help make this happen (Karla Chandler)
4. John – 3 prong approach
 - a. Letter to faculty- when ordering textbooks stay conservative with pricing
 - b. Video conference – Joy has conference scheduled with other institution who had success with a different approach
 - c. E-campus – will make presentation to faculty
 - d. Jim – what about open source material
 - i. Discussed and concerned about viability

5. Contract w/MBS ends in December

b. Cathy Adkins

- i. Follow up on discussion regarding traditional students taking AGS courses
- ii. See attached edited policy
 1. One AGS course per Academic year
 2. Should there be distinction between face to face and online AGS
 - a. Just say AGS
- iii. Marie – monitoring the 1 course per academic year
 1. Will need help from advising to make sure this happens
- iv. Cathy FG – Will deans be able to see student information?
 1. Marie – currently in the works for dept. chairs to be able to see students, still working out kinks in colleague as access is not just viewing- will be able to make changes
 2. FERPA – deans fall into need to know category
- v. Approval for policy to move forward

1. ALL APPROVED

3. Faculty Chair Update – Marc Mullinax
 - a. Upcoming faculty meeting is a full agenda
 - b. Nov – would like to start process for looking for next faculty chair
 - i. Feb '20 – vote
 - c. Faculty workshop August 19-20
 - i. Tracy Parkinson (possible guest speaker)
 - ii. Attached is a list of possible broad topics of discussion
 - iii. Tracy will give back updates on possibly breakout sessions and additional topics

4. Provost Office Updates – John Omachonu
 - a. Dean of Nursing candidate search
 - i. Underway, Debbie Wiltshire is heading committee
 - b. VP of Student Development
 - i. Job posting is up, will also advertise in CIC, Diverse Higher Ed, and Chronicle
 - c. P&F Kinnamon Travel Applicant
 - i. Adrienne Akins Warfield
 1. Confirm with business office total amount of scholarship available
 2. Tabled until next Deans Council meeting (April 17)
 - d. Would like to end meeting on a good note:
 - i. Rick
 1. NASM went well, no unexpected points of concern
 2. Student art exhibition is up, great response
 - ii. Marie
 1. Registration is off to a good start, around 75% of eligible students have registered
 - iii. Audrey
 1. Attended BSA recruitment meeting
 - a. Able to ask and answer some great questions, including status of upcoming African American History minor
 - iv. Phyllis
 1. April 13th, @ 5pm at the Black Mtn Museum
 - a. 3 MHU students are presenting their work publically
 - v. Scott
 1. Collaborative grant with IT to NSF to develop networking program to support research has been submitted
 2. Alumni Julie Britton
 - a. Gave lecture on campus
 - b. Spoke regarding the vascular system and sickle cell disease
 3. NCWRC
 - a. Reestablished mussels in local creek
 4. Laura Boggess
 - a. Accepted into doctoral program
 - b. Collab w/NY botanical program
 - vi. Jim
 1. Submitted monitoring report to SACS
 2. Will usually hear a response around June
 3. Hoping for follow up monitoring report in December

5. Adjourn – Next meeting is Wednesday, April 17th at 3pm in the President’s Conference Room.