

Minutes **TO POST**

DEANS COUNCIL

Wednesday, March 6th- 3:00 p.m.

President's Conference Room - Blackwell

PRESENT: John Omachonu (Chair), Rick Cary, Marc Mullinax, Marie Nicholson, Scott Pearson, Cathy Adkins, Jim Brown, Donna Parsons, Audrey Martin-McCoy, and Phyllis Smith.

1. Approval of Minutes - *Approved*

2. Dean's Updates

a. Cathy Adkins

i. Traditional enrollment in AGS classes

1. Focusing not just Gen Ed classes
2. Not focusing on upper level intentional blended classes
3. Now of upsurge of students wanting to take AGS classes – not emergency based
 - a. Treats each student the same – explain why, bring up schedules, discuss
4. Each semester – dealing w/around 70 requests, growing more and more difficult
5. Want a policy, not a practice
6. John – policy needs to begin in Deans Council
7. Jim Brown – Next year, 81 projected undergraduate students in AGS
 - a. In the future – may need to reevaluate undergraduate adult education
 - b. Hoping to go online, and building online programs. This might be only way to bring AGS numbers back up
 - c. Not sure what future of seated, undergraduate AGS program looks like
 - d. Hard for AGS gen education classes to make (due to credits brought in from other institutions)
 - e. From AGS perspective, class is class and needs blended classes a lot of times to make
 - f. Maybe not a divide
8. John – Cathy, Jim, and Marie bring two solutions to Deans Council for next meeting

ii. Job updates for faculty searches?

1. Rick Cary –Interviewing four candidates for music theater
2. Donna Parsons – HHP bringing two candidates to campus in April
3. Phyllis Smith – got final signature to move forward with visiting French professor for next year (For Maria Moreno)
4. Nursing Dean search still underway

iii. Multiple students coming up to say their Friday classes are being cancelled

1. John – would like to know what these classes are

b. Donna Parsons

i. 5th year eligibility

1. Specifically for graduate students
2. Passed out meeting notes
3. We have had several inquiries who want to enter the MED specifically (prospective for MACJ)
4. Current language in graduate catalogue says that any MED and MACJ may not participate in NCAA sports and may not live on campus
 - a. Language might have been copied from old AGS catalogue
5. Everybody agrees that this should not be a policy

6. NCAA relatively new rules regarding 5th year eligibility
 - a. Very common place for students to transfer, enter graduate program, and use their last year(s) of eligibility
 7. Suggested course of action: bring issue to Deans Council as FYI. Jim has offered to convene graduate council to approve new language in graduate student handbook.
 8. Jim – who needs to be the deciding voice for graduates?
 - a. John – there needs to be a graduate council. Bring issue back to DC, we talked last semester about process regarding how new graduate programs should go. Will revisit issue next week.
- c. Marie Nicholson
- i. Talked about assignment contract module
 1. Handles load, course releases
 2. Used Scott's division as example
 3. Talked to Colleague consultant, optimistic about all special cases
 4. Need from everyone – If you have courses in division that 1 CR hour equals something other than 1 load credit, will have to know
 5. John – need help emphasizing scheduling classes across the different day parts
 - a. This is part of holding students back from graduating
 - b. Need class scheduling to be based on students' needs
 - c. Phyllis – one obstacle is student athletes, limits classes after 3pm
 - d. Scott – is there evidence scheduling is affecting graduation rates?
 - i. John – multifaceted evidence (no singular cause)
 - ii. 5th year eligibility
 1. Other group of students who transfer who still have athletic eligibility
 2. Current policy – freshman student who earns a 0.0 GPS is put on suspension
 3. Should policy extend to transfer students? (currently if this happens students are put on probation instead)
 4. Should be revisit this policy? DC: Yes. Marie will bring back to committee.
 5. Marie- NEED help from faculty reporting CARE reports (received none from student in question). Will send out list of who is not submitting reports.
3. Faculty Chair Update – Marc Mullinax
- a. Rural Life Heritage Museum would like to sponsor the history of some of our programs here at MHU (around 4 programs at a time)
 - b. Received push back on midterm grades (reg. timing)
 - c. Faculty workshop scheduled for August 19-20
 - i. Still in conversation w/Tony and John getting a speaker
 - ii. Cathy – FYS teachers usually get together after workshop for classes
4. Assessment Update – Audrey Martin-McCoy
- a. Update on SACSCOC Monitoring Report Due April 1, 2019
Over the past several months faculty and staff have worked to address concerns expressed by SACSCOC regarding two accreditation standards in which the institution is currently being monitored.
 - i. Standard concerning Program Coordination
 - ii. Standard concerning Student Outcomes in Educational Programs

Program Coordination. The University offers four academic programs that are coordinated by faculty members whose academic credentials did not adequately fit the qualifications expected by the SACSSOC reviewer. In response to each of these instances, faculty with the relevant experience and background have been assigned program coordinator responsibilities.

Student Outcomes in Educational Programs. The University was unable to present evidence that a new process of assessing student learning outcomes was rigorous enough to provide information for programmatic improvements. In response, faculty and staff worked to produce assessment reports that better reflect what students are expected to know and be able to do at the end of a program. Faculty have enhanced how they analyze completed classroom assignments to better understand student learning to make program improvements.

The assessment reports will be submitted along with the Monitoring Report, which is on track to be delivered to SACSCOC by April 1, 2019.

- b. SACSCOC Comprehensive Decennial Review: Reaffirmation Class of 2022
The University is scheduled for its decennial reaffirmation in 2022. The handout titled *SACSCOC Comprehensive Decennial Review: Reaffirmation Class of 2022* familiarizes the Deans Council with the activities associated with institutional reaffirmation efforts as outlined by SACSCOC, including the Compliance Certification and the Quality Enhancement Plan (QEP). The Deans Council may want to begin thinking about the types of institutional data collected and begin identifying key topics that emerge from it, as SACSCOC guidelines suggest including a process of identifying emergent issues from institutional assessment.

5. Provost Office Updates – John Omachonu

- a. Would like to end meeting on a good note:

- i. Rick

- 1. Received articulation agreements for Theatre and Art w/community college

6. Adjourn – Next meeting is Wednesday, March 20th at 3pm in the President’s Conference Room.