

Minutes **TO POST**

DEANS COUNCIL

Wednesday, February 20<sup>th</sup>- 3:00 p.m.  
President's Conference Room - Blackwell

PRESENT: John Omachonu (Chair), Rick Cary, Marc Mullinax, Marie Nicholson, Scott Pearson, Cathy Franklin-Griffin, Jim Brown, Donna Parsons, Audrey Martin-McCoy, Phyllis Smith, and Danielle Hagerman (recorder).

1. Approval of Minutes - *Approved*
  
2. Jimmy Knight – Director of Career Services
  - a. With support from Tony, would like ideas from all department chairs and deans regarding career services
  - b. Looking to make career services a major player on campus
  - c. Will be hosting listening sessions (dates TBD) Wed 2-3, 3-4 and Thurs 3-4.
  - d. Some career service immediate intentions:
    - i. Ask faculty what jobs are available in field
    - ii. Get in front of advising board
    - iii. Reach out to recent alum (<5 yrs)
  - e. DC input:
    - i. Alumni assoc. great resource
    - ii. Look into current programs w/required internships
    - iii. Community engagement a great resource
    - iv. Possibly create focus groups w/students
    - v. Bobby Hackett (Bonner Schol.) on campus next week, possible resource?
  
3. Dean's Updates
  - a. Phyllis Smith
    - i. ACA applicants
      1. Adrienne Warfield, position will be covered by adjuncts and current faculty
      2. Maria Moreno, will need to hire visiting prof
      3. **Move to approve** – Rick Cary, **Second** – Jim Brown, all in favor. **Approved.**
  - b. Cathy Franklin-Griffin
    - i. Revisions to pre-licensure BSN program
      1. Change includes course removals, new course additions, course content merges, and course sequences changes in the curriculum to facilitate educational progression.
      2. Addition of some new courses also supports requirements into a Master's Degree in Nursing – Education Program.
      3. Proposal sent to curriculum committee for approval.
  - c. Marie Nicholson
    - i. Assignment Contracts
      1. These contracts will cover both adjunct and overload pay in Colleague.
      2. First step- will need help with determining load credit for classes.
      3. Shooting to implement new system by Fall '19 (highly tentative schedule)
  
4. Faculty Chair Update – Marc Mullinax
  - a. The latest and greatest:
    - i. Working w/online classes

- ii. Strategic plan refresh
    - iii. Working on QEP
    - iv. Assessment (ongoing)
    - v. Fall Faculty Workshop
      - 1. Speakers? Need ideas! Also workshop will be **2 days** long this fall.
  - b. Tony is working to reschedule (now campus-wide) talk
  - c. Keep encouraging department program reviews
  - d. Would like to see more faculty/BoT social interactions
5. Assessment Update – Audrey Martin-McCoy
- a. NILOA Coaching Visit
    - i. Thank you all for your support for this visit! Great success, sent out email w/details
      - 1. Will send link w/ videos and also put up powerpoints on my.mhu
6. Provost Office Updates – John Omachonu
- a. Went to Chairs Council meeting
    - i. Want to make sure that Deans are aware of council
      - 1. Chairs Council meets 2xsemester
      - 2. Next meeting will be in April
      - 3. Working together statement of purpose
      - 4. Aware that CC is not a policy or governing body
  - b. Online Courses
    - i. Cathy Adkins is working on draft of policy
    - ii. Jim Brown (list serv results)
      - 1. Found that most school have a similar set up- as to the fact that online courses are housed through their AGS office
      - 2. Consensus of results:
        - a. Most students must of junior standing to take an nontraditional course
          - i. For both seated and online
        - b. For Gen ed: student must show some sort of hardship in need to take course
        - c. Summer School – doesn’t count to stipulations
        - d. Only one result was charging traditional students extra to take online course
        - e. Limit to 1 course per sem.
        - f. One school required a form from advisor which listed standing and GPA
        - g. Did not ask about faculty assurance
      - 3. Jim will summarize findings and send to the Deans Council
  - c. Good News
    - i. Phyllis – working on maternity leave policy (not currently one on books)
      - 1. Will bring in Marc and Danielle to meet with Jennie to discuss policy
  - d. 5 year eligibility for athletes
    - i. Growing area of concern that needs to be guided w/policy
      - 1. Try to bring in Susan Stigall to talk about why there needs to be a policy in place due to first hand involvement
7. Adjourn – Next meeting is Wednesday, March 6<sup>th</sup> at 3pm in the President’s Conference Room.