

Minutes **TO POST**

DEANS COUNCIL

Wednesday, December 12th – 3:00 p.m.
President's Conference Room - Blackwell

PRESENT: John Omachonu (Chair), Rick Cary, Marc Mullinax, Phyllis Smith, Marie Nicholson, Scott Pearson, Beth Vogler, Donna Parsons, Audrey Martin-McCoy, and Danielle Hagerman (recorder).

1. Approval of Minutes - *Approved*
2. Dean's Updates
 - a. Phyllis Smith
 - i. Would like more participation in Academic Integrity
 1. Would like to host workshop for faculty to help explain logistics of the AI process
 - ii. NCICU-CIC Grant- partnering with community colleges through the psychology and sociology programs
 - b. Rick Cary
 - i. NASM – proceeding well, will be on site next semester
 - ii. Two searches underway for both Theatre and Music positions
 - c. Marie Nicholson
 - i. GET GRADES IN. 😊
3. Faculty Chair Update – Marc Mullinax
 - a. New Education book is delivered, first meeting will take place Jan 23rd in the PCR. See Marc if interested.
 - b. In the midst of having conversations, preparing for workshop this fall
4. Assessment Update – Audrey Martin-McCoy
 1. Following up on last week: help identify process for new programs and certificates
 - a. Should the Deans Council provide review and sign-off at the beginning, end, or at both stages in the process?
 - i. Deans sign-off just at the beginning, **unless** there are significant changes that will impact resources.
 - b. As part of intentionality, what is the meaning/purpose of the signatures that are provided on the proposal? Do these signatures indicate program approval versus passage from one step to another? In other words, are these *endorsement signatures, acknowledgement signatures*, or both? How can we make this most explicit for those in the following roles who are providing signatures?
 - i. For Deans Council – Indicate approval in minutes based on voting majority
 - c. Should a separate process be developed and outlined for new academic graduate programs?
 - i. Yes, shelve this until January meeting with Jim can attend.
 - d. Recognizing our limited resources, (budget, faculty, staff, timing) how can we as an institution be more intentional and strategic about the adoption of new programs?
 - i. Need to develop program to close academic programs as well
 - ii. New programs need to be addressed with a feasibility study
 1. Data, what resources needed, curriculum review

2. NILOA Coaching Visit
 - a. The Office of Institutional Effectiveness is pursuing opportunities for faculty and staff in the area of teaching, learning and student outcomes in an attempt to provide increased professional development in the area of assessment and evidence-based outcomes.
 - b. The National Institute on Learning Outcomes Assessment (NILOA) has agreed to offer Mars Hill University a campus visit by an assessment coach. This is a one-time, one-day, no-cost opportunity for the institution. Dr. Errin Heyman, Project Manager for the Initiative for Advancing Leadership for and Visibility in Student Learning Outcomes Assessment at WSCUC has been assigned to our institutions. The WSCUC Senior College and University Commission which is considered a sister organization to SACSCOC. Details about Dr. Heyman's background and qualifications can be found through the following link: <https://www.wscuc.org/about/staff/errin-heyman>.
 - c. Last week an introductory conversation was held with Dr. Heyman as she was briefed on the background and context of our institution, current assessment efforts, and given a general, preliminary layout for the one-day coaching visit that has been preliminarily scheduled for **February 14, 2019**. MHU has suggested that we apply a deductive approach to our activities for the day, starting with large then working to smaller groups.

The day would include four separate time blocks:

8:30 am – 10:00 am

Academic support services (workshop/training/information – earliest in the day)

11:00 am – 1:30 pm

Faculty (workshop/training/information – perhaps a session with a working lunch)

2:00 pm – 3:00 pm

Assessment Committee (training/information)

3:30 – 4:30 pm

Administration (debriefing)

5. Provost Office Updates – John Omachonu
 - a. Reminder for Gen Ed document sent from Provost Office, HIGHLY encourage all to read it.
 - b. ACA Teaching bootcamp – email sent out, any ideas to improve please email Larry Hall (Larry.Hall@acaweb.org)
 - c. Special thanks for Beth Vogler, and all her hard work as the Dean of Professional Programs. Thank you for all that you've done!
6. Adjourn – Next meeting is Wednesday, January 16th in the President's Conference Room.