

Minutes **TO POST**

DEANS COUNCIL

Wednesday, September 5, 2018 – 3:00 p.m.

President's Conference Room

PRESENT: John Omachonu (Chair), Jim Brown, Rick Cary, Cathy Franklin-Griffin, Marc Mullinax, Marie Nicholson, Scott Pearson, Bev Robertson, Phyllis Smith, Beth Vogler, Donna Parsons, Audrey Martin-McCoy and Danielle Hagerman (recorder)

1. Greetings from John Omachonu
  - a. Introduction of the new Director of Institutional Effectiveness – Audrey Martin-McCoy
2. Dean's Updates
  - a. IHS – Beth, Cathy, and Scott
    - i. Proposal of new major program
    - ii. Intent is to prepare students for graduate studies in fields of physical therapy, occupational therapy, and athletic training
    - iii. All classes currently offered at MHU, except for additional Capstone program
    - iv. Deans Council will review proposal, meet back at next Deans Council and then send on to Assessment Committee then to Curriculum Committee. Before approval council will need to review the complete packet (including the following) in advance of the meeting (recommended on/by September 15):
      1. SLOs/Curriculum Map
      2. List of Instructors
      3. Qualifications/Credentials of Instructors
  - b. Assessment - Audrey
    - i. Brief introduction and what she is interested in bringing to the IE program here at MHU
    - ii. Interested in what kind of resources we have to help with the burden of assessment
    - iii. Learn procedure, establish SOPs
    - iv. Showcase/share what we do well
    - v. Connect with students and what data tells us about them
    - vi. John – IE/IR we are 10 years behind. Deans need this data, John and the rest of the assessment committee will be meeting with Neil for resources.
  - c. Enrollment – Marie
    - i. Presented current enrollment update
    - ii. PLEASE HELP keep deadlines for students for dropping classes
    - iii. Also need to know if students who are attending who are not on roster
    - iv. Working with Jennifer to determine space utilization across campus
  - d. Persistence – Marie
    - i. Persistence - % of students who register in Fall, come back in Spring
    - ii. Retention - % of students in Fall, come back in Fall
    - iii. Rick – Need to sort out classes that have high DFW rates
3. Updates from Provost Office – John
  - a. Board of Trustees meeting
    - i. Looking at new revenue streams. Several ideas include the following:

1. Out of state recruitment
  2. Reduction of adjunct budget
  3. Investment in online education
    - a. Jim – currently working on this
    - b. Writing sub change report
    - c. 1<sup>st</sup> committee – looking at quality score card / what we need
    - d. Met with Ted Bruner, need a business plan to move MHU online
      - i. Will bring business plan to Tony/John/Neil
    - e. Halt faculty from creating online classes
    - f. Online learning consortium
      - i. Get faculty certified
    - g. All online courses must go through AGS
  4. Make sure all one on ones are scheduled with Danielle
    - a. Get white paper to John before meeting
- ii. Handouts
1. Graphics – What do students get for what they study
4. Adjourn (4:14pm) – Next meeting:
- a. September 19<sup>th</sup> at 3:00pm