

Minutes TO POST

DEANS COUNCIL

Wednesday, March 21, 2018 – 3:00 p.m.

President's Conference Room

PRESENT: Carol Boggess (Chair), Rick Cary, Cathy Franklin-Griffin, Scott Pearson, Bev Robertson, Phyllis Smith, Beth Vogler and Iva Coates (recorder)

ABSENT: Marie Nicholson, Marc Mullinax

1. Minutes (February 28, 2018) – Approved unanimously.
2. Proposal for New Certificate Program (Post-Baccalaureate Certificate in Ceramic Arts) – Rick Cary
 - Proposal sent electronically for review prior to today's meeting.
 - Purpose of certificate is to provide opportunities through classes in ceramics to students who have earned a bachelor's degree at an accredited institution of higher learning and who aspire to gain or improve knowledge, skills, and dispositions appropriate for embarking on a path to graduate study and/or professional careers in the ceramic arts.
 - Target Groups
 - Graduates in fields other than Art who seek a career change;
 - Graduates with Art degrees in art mediums who may want to change to a different art medium;
 - Adults retiring early and want a 2nd career;
 - Graduates preparing for graduate school – enhancement of portfolio.

ACTION: Following discussion, the proposal will be re-submitted following implementation of the suggested clarifications/revisions.

- Clarify catalog offering;
- Clarify that certificate is available to AGS students with Bachelor degree;
- SLO's – write program student learning outcomes and align with institutional SLO's;
- Correct roman numerical numbers (pg. 3).

3. Updates

- Condolences for Marie Nicholson in the unexpected passing of her nephew.
- BOT Academic Affairs Committee Meeting (March 9) – Carol Boggess
New BOT AA Committee Chair is Brent Townsend (MHU alum); great group-productive meeting.
- Retention/Mid-Term Grades – Carol Boggess
Carol will copy deans on the list of faculty that did not submit mid-term grades; please let faculty know that this is not optional! Ask faculty to submit CARE Reports (to Lisa Wachtman) for any students not returning after spring break. Encourage faculty to attend tomorrow's forum on advising/new self-service/colleague system.
- Enrollment/Upcoming Visit Day (as of 03/19/18) – Carol Boggess
 - Goal = 475 (new)
 - Applications = 1,948 (down 342 from last year)
 - Deposits = 125 (down 25 from last year)
 - Response from new names purchased has now declined in response rate.
 - March 24th Visit Day – encourage faculty to attend; expecting 85 students/families; Creative Writing Workshop (sponsored by Academic Affairs/English Department) is planned for approx. 30 local high school students from Madison and Buncombe counties.
 - NC College Foundation news – offering low interest rate to students at 6.5%; parents at 5.5%; Nichole Buckner will be sending information to students.
- Faculty Searches – Deans
 - Math
 - Biology
 - Spanish (Lecturer)

- History
 - Social Work
 - Business (2)
 - Nursing
 - Social Media Policy (Handout) – Carol Boggess
 - Carol asked that deans remind faculty of the current policy in the 2017-2018 Faculty Handbook, Section 4.8.8.
4. Online Courses in Traditional Program – General Discussion
- Smaller group meeting has been scheduled for Monday (26th) for discussion of this issue in the traditional program.
 - Concern: online courses bubbling up without any policy/training/oversight.
 - AGS will be using online learning consortium quality score card which looks at everything from administration of online programs to actual courses (20+ rubrics); helps determine efficiency of online program. Currently no process in place for vetting courses, certifying instructors, and no professional development. Jim has begun discussions with IT.
5. Course Evaluation – General Discussion
- Plans & Policies has requested feedback from deans in regard to the course evaluation from students: is the course evaluations helpful when you're doing faculty evaluations? Carol will ask Jennifer Rhinehart to send the course evaluation instrument to deans – cannot change course evaluation this year; more discussion to come.
6. Other – Carol Boggess
- a. Francis Snelson Scholarship – President's office; Tracy has sent out email request – submit student nominations directly to the president's office.
 - b. GIBBS Outstanding Teacher Award – send nominations to Faculty Personnel Committee, Teresa Sumpter (Chair) by April 20th.
 - c. Snow Caring Award – nominated by deans/selected by Deans Council; tabled as future agenda item.
 - d. Richard Hoffman Faculty Development Fellowship – deadline extended from April 1st to May 1st.
 - e. ACA Teaching & Learning Institute (TLI); June 4-8, 2018 at Emory & Henry College
 - Track I – Teaching & Learning: Failure and Resilience
 - Track II – Leadership Development
 - f. Opportunities for Faculty & Students
 - Randolph Award (2018-19) – Ramsey Center
Students engaged in an undergraduate research project with a Mars Hill University faculty member.
 - Career Fair – March 22, 2018 from 10AM-2PM; encourage faculty to stop by – 2nd floor of Dall Hall.
 - Creative and Scholarly Achievements – Reception on March 27th at 3PM, Renfro Library.
 - Trivia Night – March 23rd for faculty/staff.

Adjourned at 4:57 p.m.