

Minutes **TO POST**

DEANS COUNCIL

Wednesday, February 3, 2016 – 3:30 p.m.

President's Conference Room

PRESENT: Jim Brown, Cathy Adkins, Rick Cary, Cathy Franklin-Griffin, Marie Nicholson, Scott Pearson, Jennifer Rhinehart, Phyllis Smith, Beth Vogler

ABSENT: John Wells

1. Minutes of December 2, 2015 approved.
2. Nursing Update - Cathy Franklin-Griffin
 - Received NCBON approval to begin traditional, pre-licensure BSN Program - January, 2016
 - Hosting Lunch/Learn (in Pittman) for any students (and faculty/staff) that wish to learn more about the nursing programs. Stressing importance of hard work during freshman semesters.
 - Finalizing Articulation Agreements with Community Colleges for transfer students.
 - Exit major plans being discussed - looking at alternatives.
3. First Year Experience - Amy Carraux-Price

Amy distributed handout reflecting a shift in the First Year Experience precipitated by ongoing conversations with FYS 111 instructors in fall 2015, preliminary results of the First Year Connections pilot, and the inception of the new Financial Aid model for fall 2016. Changes to the curricular and co-curricular better meet the needs of first-year MHU students and respond to the challenges articulated by MHU faculty and staff. FYS 111 student learning outcomes will not change, but there will be a shift to the delivery model as well as more intentional connections to the co-curricular experience. Full details of the shifts to be implemented for fall 2016 will be presented/discussed at a meeting for both faculty and teaching staff on Thursday, February 11, 2016 from 3:00PM-5:00PM in Peterson Conference Room, Blackwell Hall. Please encourage attendance.
4. Update on Searches - Deans
 - Professional Programs - Beth Vogler
 - Business (Management) - Scheduling candidates for campus interviews
 - Business (Marketing) - Scheduling candidates for campus interviews
 - HPER - telephone conversations with candidates underway
 - Fine Arts - Rick Cary
 - Choral - (3) candidates scheduled for campus interviews
 - Humanities/SS - Phyllis Smith
 - Art Therapy - (3) candidates to interview by phone; bring to campus in March
5. SPOTS Survey - Scott Pearson

Scott distributed handout of Student Perceptions of Teaching (SPOT) Survey - Overview of Data Collection and Analysis. SPOT surveys have been employed each semester since fall 2013 and have been expected of every course section. The original goal included gathering student feedback on courses and instructors using a standardized survey

instrument. Although each student response is incorporated into the analysis, reports are not generated for sections in which the number of survey responses is less than five (5).

Data collection and report generation process is as follows:

- 1) Surveys administered in course
- 2) Survey sheets to CARA for data compilation
- 3) Data to Scott Pearson for analysis and report generation
- 4) Reports to CARA for distribution
- 5) Faculty and supervisors receive reports

Points for discussion and training (possibly during Faculty Workshop):

- 1) How are these reports being used by faculty and their supervisors?
- 2) Can users accurately interpret reports?
- 3) Are there other metrics that would be useful?
- 4) Can some surveys be administered electronically?
- 5) Is this data useful? How?

6. Enrollment Update- Jim Brown

7. New Academic Programs - Jim Brown

Current *discussions* include:

- Outdoor Leadership
- BFA in Dance
- Masters in Criminal Justice
- Masters in Art Therapy
- Masters in Management
- Minor in African American Studies
- International Education/Studies
- Brainstorming AGS Programs

8. Graduate Process - Jim Brown

Current process needs clarity - bringing Plans & Policies into the discussion.

9. Strategic Planning Process - Jennifer Rhinehart

As the MHU strategic planning process is gearing up, divisional dinner conversations are being hosted/scheduled by the Office of Academic Affairs to gather input from faculty. As a beginning point of conversation, a list of the top 10 issues/challenges in regard to higher education identified by the Blue Ribbon Committee will be distributed to divisions prior to these dinner meetings. The Blue Ribbon Committee is comprised of trustees, faculty, staff, administrators, Board of Advisor member, and student representatives to review trends, opportunities, and challenges of higher education from a broad perspective and present a summary of priorities to the MHU Board of Trustees (March 2016). Information provided by this group will be used to provide the foundation for the next Strategic Plan.

10. Emeritus Status - Jennifer Rhinehart

Jennifer distributed handout of list from the back of the *Academic Catalog* entitled "Emeriti". Appears to be individuals that retire - faculty and staff. Dr. Wells has charged the Faculty Personnel Committee and Plans & Policies with process for designating/awarding this status. This will be on the February agenda for Plans & Policies - Jennifer welcomes input. Points to consider:

- Faculty vs. staff

- Minimum years of service
 - Rank
11. Academic Integrity Policy Update - Jim Brown & Jennifer Rhinehart
- Close to finalization; have had additional conversations to incorporate student leadership (traditional and AGS) in process; tweaked language in policy.
 - Goal is to have training sessions spring 2016; implement fall 2016.
12. Designing the Outdoor Leadership Program - Jim Brown
- In an effort to link co-curricular and curricular together, conversations have begun in regard to an Outdoor Leadership Program. Drs. Wells and Brown met recently with Ryan Bell, Dan Morris, Laura Whitaker-Lea and Dr. Rob Dussler from Young Harris College who initiated and built a very successful Outdoor Leadership Program at YH. Dr. Dussler is to get information back to Dr. Wells in regard to cost and specifics in building a program.
 - Planning committee is to be established. Send ideas to Jim Brown.
 - Timeline, where the program would be housed, etc., is unknown at this point.

Adjourned at 5:01 p.m.