Directions for Academic Majors, Interdisciplinary Programs, and Certificates

Spring, 2018

Due Date: May 31, 2018

What to turn in: Program Assessment Report, including the following:

* Plan A (with revisions if they were requested by the Assessment Committee)
* Plan B (can skip the “Last Year’s Assessment Results” section since we didn’t have this in 2016-17; Copy and paste info for the Outcome Measure and Performance Standard columns from Plan A document for the Assessment Activity charts, will need to fill in Data Collected and Analysis columns)
* Student evidences and rubrics\*\*

Submitted by: Dept chair or program coordinator

Turn it in to: Division/School Dean

\*\*Additional information for student evidences and rubrics:

* Delete any student names or other identifying information
* Include a brief narrative with the evidence providing context (assignment directions or description, course it came from, etc.)
* Provide copies of the completed rubrics with the student evidences
* Ideally, give some sort of code (e.g., a number) to a single artifact; label both the artifact and its associated completed rubric with the same code so that reviews can look at them together if needed
* These artifacts may either be in hard copy form OR submitted on a flash drive